

mid-atlantic archivist

Volume 10, Number 2

APRIL 1981



COME TO PITTSBURGH The Renaissance City



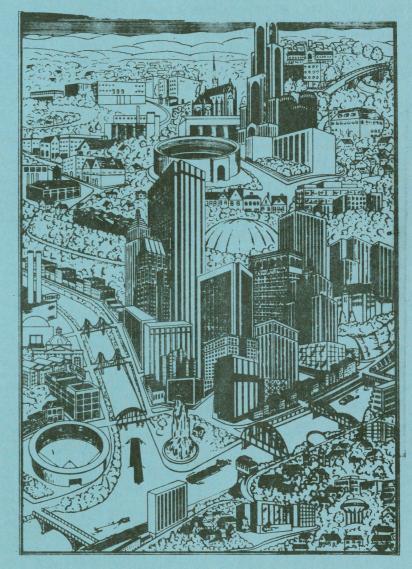
THE PITTSBURGH PROGRAM

BY ROLAND M. BAUMANN

MARAC's Spring meeting will be held May 8-9 in Pittsburgh, Pa. on the main campus of the University of Pittsburgh. The program committee, consisting of Bruce Ambacher, Roland M. Baumann (chairman), Nancy Fortna, Edie Hedlin, Linda Henry, Mark Jones, Lee Stout, Marilyn Whitmore and Robert E. Wilson, has designed a program that should appeal to beginners, as well as established members of the archival profession. Some 62 persons will be involved in 20 sessions.

Although the program committee has not established any particular theme or title for the Spring meeting, it is safe to say that many of the sessions reflect the archival concerns and needs of the 1980s. The participants will offer formal papers and workshops in order to teach basic skills, advanced techniques and familiarize members of MARAC with current issues and subjects. Workshops will be held in Starting an Archives, Paper Conservation, Word Processing and Writing Grants. Topics such as archival language, appraisal and reappraisal, research in archival theory and practice, records surveys, records management in county government, and in church archives, expanding existing archival programs, sport archives, educational outreach, records sampling, finding aids for non-textual records, cooperative approaches among archival repositories, and the genealogist in the use of archives, will be offered in the traditional format of paper presentation with accompanying comment and discussion. We believe that there is something in the program for all archivists, and that we have made a special effort to attract persons responsible for church archives, genealogical reference and persons involved in historical society work in Western Pennsylvania.

The program committee has also developed the following features to the Spring program. The luncheon address will be given by Dr. Robert M. Warner, Archivist of the United States. Although Dr. Warner has not yet provided us with a title, given the funding issues swirling the federal government these days we are sure that Bob will have a most interesting presentation to offer to the members of the Conference. We are also delighted to report that we convinced The Society of American Archivists to hold one of the twelve regional two-day (May 7-8) basic archival conservation workshops in conjunction with MARAC's Spring meeting. Finally, we plan to hold a film festival on Friday, May 8, at which time



slide tapes produced by archival institutions for general audiences will be shown. Nancy Malan of NARS will provide a comment on Saturday, May 9.

We, therefore, invite you to attend the Spring meeting in Pittsburgh. It should be a learning and fun experience.

The mid-atlantic archivist (maa) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersev, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia: and the District of Columbia. MARAC seeks to promote the professional welfare of its members: to affect cooperation amongst individuals concerned with the documentation of the human experience; to enhance the exchange of information between colleagues working in the immediate regional area; to improve the professional competence of archivists, curators, of textual, audiovisual, and related special research collections, and records managers: and to encourage professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are \$5.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to maa for \$5.00. Requests for back copies of maa (\$1.25 each copy) and membership applications should be addressed to: Martha Slotten, MARAC Secretary, Dickinson College Library, Carlisle, Pennsylvania 17013.

Items submitted for <a href="mailto:m

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TREASURER'S REPORT

15 January 1981

Cash on hand, Fidelity Bank (10/28/80) \$5009.32

Savings Account Balance

\$3445.44

INCOME

Memberships: 86 @ \$5

430.00

Interest on savings (to 11/30/80)

49.71

TRANSFER to Savings

(3000.00) 3000.00

\$2439.32

\$6495.15

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Balances, 15 January 1981

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\$6495.15

Respectfully submitted,

Mitin J. Make.
Peter J. Parker,

Treasurer

LOCAL ACTIVITIES

ARCHIVISTS' ROUND TABLE OF METROPOLITAN NEW YORK

At its December 10, 1980, meeting the Archivists' Round Table of Metropolitan New York elected its first officers: Michael Lutzker, New York University, Chair; Anne Van Camp, Chase Manhattan Bank, Vice-Chair; Mary B. Bowling, Columbia University, Secretary/Treasurer.

Founded in 1979, the organization meets monthly during the academic year for social hours followed by varied programs of archival and local interest, frequently centered around tours and introductions to area repositories. This year's programs have included sessions on New York's Municipal Archives, the Salvation Army Archives, archival security and oral history. Among the upcoming programs are: an all-day workshop by the New England Documents Conservation Center at New York Hospital-Cornell Medical Center (21 March 1981); a panel discussion at the United Negro College Fund on expanding archival roles (22 April 1981) and a visit to the new Schomburg Center (18 May 1981). Softball practice and a picnic are tentatively scheduled for Central Park in June.

Yearly dues are \$3; checks should be payable to Archivists' Round Table of Metropolitan New York, and sent to Mary B. Bowling 800 Butler Library, Columbia University, New York, New York 10027.

More on Pittsburgh...

ARRANGEMENTS by Leila Jamison

The spring MARAC Conference will be held May 8 and 9 at the University of Pittsburgh. Conference attendees will be housed in the Towers dormitories on campus and all meetings will be held in nearby University buildings. The dorm rooms will cost \$17 for a double (\$8.50 per person) and \$11.00 for a single. Alternative housing in nearby motels is also available. Breakfast can be obtained at the dormitory cafeteria or adjacent fast food places. Prior to the first session on Friday, coffee and rolls will be served. On-site registration will begin at 1:00 p.m. on Thursday at the Towers lobby and on Friday at 8:00 a.m. in the Forbes Quadrangle. Full information will be in the pre-registration packets. Reservations must be returned by April 15.

If you fly to Pittsburgh, the airport transportation bus will take you to Crossgates Inn, a few blocks from the dormitory. Driving directions will be included in the pre-registration packets. If coming via the Pennsylvania Turnpike from the east, we do advise your checking with AAA for routes as there will be construction along the Penn-Lincoln Parkway, a main artery into Pittsburgh. Conference sessions promise to be interesting. The highlight will be the Friday luncheon when our guest speaker will be Dr. Robert M. Warner, Archivist of the United States.

The local arrangements committee will try their best to make your stay enjoyable. A wine and cheese party will be held on Thursday evening for early arrivals with a reception for conference participants in the Fine Arts building cloister on Friday. A tour of the Nationality Rooms will be offered Thursday afternoon.

Visiting the eighteen Nationality classrooms in the Cathedral of Learning is a "must". Designed and

decorated by artists of the countries represented and authentically crafted, these beautiful rooms could not be duplicated today. Unique in the world, the Nationality classrooms are gifts to the University from the nationality groups who have established their homes in Pittsburgh over the past two centuries.

A two-hour city tour will be offered Thursday evening from 5 to 7:00 p.m., cost-\$4.00 per person. Most Pittsburgh visitors want to view the city from Mt. Washington which offers a spectacular view of the confluence of three rivers and the many bridges transversing the city. This will be included in the city tour.

Whether it is a river cruise, a symphony or a play, there is much to see and do both at the conference and as a sightseer. So, plan to spend the weekend and sample the excitement of the renaissance city of Pittsburgh.

The University of Pittsburgh, founded in 1787, is an independent, non-sectarian, coeducational, state-related university. The main campus is located in Oakland, the cultural center of the city. It covers 125 acres and has 52 buildings. The focal point is the 355 ft. Cathedral of Learning, the tallest academic building in the world. The University has 2,205 full-time faculty and 34,000 plus students.

As you can see from the article on the conference program, the MARAC conference will be productive for all levels of experience. Because we have tried to keep the cost down, the conference should attract a sizeable number of people. So, get your registration in early.

If you still think of Pittsburgh as the smoky city, you have not seen it lately. Come to Pittsburgh and see the light!

THE PITTSBURGH VISITOR by Carolyn Schumacher

From the Revolutionary War to well into the nineteenth century Pittsburgh was a vital way-station for people and goods moving to the South and West. Before it was incorporated as a city in 1816, the developing town had a diverse agriculture, commercial, and manufacturing economy. But as early as 1821 a visiting observer took note of the conspicuous manufacturing enterprises and called it the "Birmingham of America". Pittsburgh's reputation as an industrial city was established well before the Civil War and by 1865 the glass mills and iron foundries dominated the river banks. The heavy industry contributed both to the city's wealth and to its once well deserved bleak reputation. However, when the smoke was cleared in the 1950's, even the residents were surprised to find tree lined streets, pleasant hills, and some breath-taking vistas. Tourism is still not our lifeblood, but if industrial growth continues at its present rate we may learn to capitalize on our landscape and our ethnic heritage.

Pittsburgh is in the western foothills of the Allegheny Mountains. The downtown area - The Golden Triangle -

is encompassed by two major rivers, the Allegheny from the north and the Monongahela from the south, which join here to form the Ohio. The point at the juncture of the two rivers was once occupied by the French. The original tiny Fort Duquesne was completed in 1755 only to be attacked and destroyed by the British three years later. The larger and more substantial Fort Pitt was completed by 1761. The settlement that grew up around the Fort became the nucleus of the town.

The area originally occupied by the Forts is now a pleasant thirty-six acre State Park where the outline of the foundation of Fort Pitt is embedded in the grass and the original Blockhouse has been salvaged and restored. There is also a small historical museum on the site. Travellers can catch a glimpse of Point State Park from the bridge as they cross the Monongahela River coming into downtown from the airport. An unusually large and attractive fountain dominates the Point.

Pittsburghers once built their houses so the windows turned away from the rivers and the mills to avoid the smoke and soot. Now view conscious residents covet the expensive property that overlooks the rivers, especially on Mt. Washington just across the Monongahela River from the Golden Triangle. Visitors can drive up

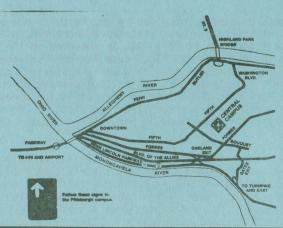
to Mt. Washington for a spectacular view of the busy river traffic. However, it is more fun to take one of the two Incline Railways to the top where you will find not only a good view, but many good bars and restaurants. The Inclines were built in the 1870's when there were seventeen, then steam powered, vehicles transporting commuters down to the downtown area. Now the tourists outnumber the commuters.

Our host for the spring MARAC meeting, May 8, 9, will be the University of Pittsburgh in the Oakland district, about three miles from downtown. Some of the major cultural and historical attractions of the city are in this neighborhood, frequently referred to as the Civic Center. Within easy walking distance of the conference site are Carnegie Institute (a natural history and art museum), several private art galleries, Carnegie Library of Pittsburgh, the Historical Society of Western Pennsylvania, the Phipps Conservatory (the second largest flower conservatory in the country), and Carnegie-Mellon University. Three other schools, Carlow College, Chatham College, and Duquesne University are nearby.

Pittsburgh's reputation as an industrial city is rivaled by its reputation as an immigrant city. In the 1840's and 50's famine and social unrest drove many western Europeans, predominately Irish and Germans, to seek opportunities here. Later in the century the southern and eastern Europeans flocked in to join the growing industrial work force. Pittsburgh maintains an immigrant image commonly associated with working class towns; however, blue collar jobs no longer predominate. It is still a city of self-conscious neighborhoods and most neighborhoods are dominated by an ethnic group that usually centers around one or more ethnic churches.

Pittsburgh is a city of churches with several of the oldest structures still holding their own in the downtown business district. Numerous ethnic churches in the metropolitan area stand as monuments to the waves of immigrant groups that settled here. There are probably more ethnic churches in Pittsburgh than in any other city of this size. For those who normally look to Europe for interesting church architecture, a tour of some Pittsburgh neighborhood churches would be a worthwhile excursion. If there is enough interest we can arrange a group tour.

A popular attraction that is a 2-hour drive east of Pittsburgh is Falling Water, the famous house designed by Frank Lloyd Wright for Edgar Kaufman. One must have a reservation to tour the house which can be obtained by calling 412-329-8501.



WHAT IS YOUR DINING PLEASURE? by Janet Kubinec

Within walking distance of the conference meeting and dorm rooms are about two dozen restaurants to suit any appetite and expense account. Fast food places are found on Forbes Avenue: Original Hot Dog, Original Oyster House, MacDonald's; and on Fifth Avenue: Wendy's and Burger King. Most of these places also serve breakfast. Sorrento's Pizza on Atwood Street serves delicious pizza and hoagies.

If the fast food pace is not for you, try Frankie Gustine's on Forbes Avenue. The motif reminds one of the owner's former career as a Pittsburgh Pirate. Next door is C.J. Barney's, big hamburgers with gourmet toppings cooked to order. Further up the street, the Pancake Kitchen is open 24 hours and has a large menu. Tucked away behind a gray facade on Oakland Avenue is Peters Pub, offering sandwiches and a daily special. The motto of the Salad Company, a cafeteria on Atwood Street with a limited menu, is "lettuce serve you". A vegetarian's paradise, the Cornucopia, serves natural foods.

Is Chinese food your weakness? The Bamboo Garden on Forbes Avenue has lunch specials, and serves a delicate wonton soup. Try the eggrolls at the House of Chiang on Myron Avenue. Uniquely Oakland is the large number of Middle Eastern restaurants serving lunch and dinner. Shish-ka-bob is common, but the various vegetarian side dishes - hommus, baba ganouge, tabouli, sleek - are delicious. I especially like the cheese and spinach pies. On Atwood Street are Palmyra, Sahara, and Babylon; Khalils cafeteria is on Forbes Street, and the Ali Baba is on Craig Street. If you have the time for a leisurely lunch or perhaps for dinner, Nino's on Craig Street has excellent seafood and good service. A remodeled church on Atwood Street, La Fondue, has a remarkable wine list. For a good steak a short distance away, try the Black Angus on Atwood Street. Looking for action? Wonderful Wandas in Crossgates Inn offers entertainment and good food. Other places to try: Tiffany's in the Webster Hall on Fifth Avenue, and around the corner, on Craig Street, Durantes.

I still haven't mentioned every restaurant in Oakland: this is just a sampling to whet your appetite. In downtown Pittsburgh, enjoy a meal with a spectacular view of the city at the <u>Top of the Triangle</u>, or even <u>Heaven</u>, a French restaurant and disco. The William <u>Penn Hotel's La Plume</u> has an elegant setting for continental cuisine.

For seafood, try <u>Kleins</u>, or the <u>Rusty Scupper</u>, if you want disco too. For beef, there's <u>Tambellinis</u> - Wood St., or <u>Johnny Garneau's</u>. Italian food at <u>Piccolo Piccolo is excellent</u>, or try <u>Alex Tambellinis</u>. Inside the Bank Center, you can relax at a sidewalk cafe, Cafe Cappuccino.

Visitors enjoy dining at one of several restaurants on Mt. Washington which provide a spectacular view. A popular attraction is the <u>Grand Concourse</u> restaurant in Station Square, with charming victorian atmosphere and good food.

In addition to many other fine restaurants, the downtown area offers movies, shows, and shopping, and can be visited safely in the evening. We can promise you an informative conference and pleasant dining in Pittsburgh.

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PITTSBURGH ARCHIVES by Charles Aston

The following notes describe several major archival and manuscript collections of interest to visiting archivists. This list is in no sense complete or inclusive. There are other libraries and collections at institutions in the Pittsburgh area that contain papers of interest to researchers such as the Carroll J. Reynolds History of Medicine Collection located in the Falk Library for the Health Professions at Pitt, the Elizabeth Nesbitt Collection in the School of Library and Information Science, also at Pitt, and the Archives of Seton Hill College in Greensburg. The descriptive list below was determined by both the geographic proximity of these collections to the conference and editorial limits of space.

THE DUQUESNE UNIVERSITY ARCHIVES contains original records which document the University history since its founding in 1878, including French language documents of that period, publications, photographs and films. The University Archives is part of the University's Special Collections which also include the medieval Hailperin Rabinical Studies Collection, the Silverman-Strauss Phenomenological Collection, and the Judge Michael A. Musmanno papers containing materials on the Sacco-Venzetti and Nuremberg War Crimes trials. The Archives is open Monday through Friday, 9:00 a.m. to 4:00 p.m. and by appointment.

THE HISTORICAL SOCIETY OF WESTERN PENNSYLVANIA has its own building in Oakland at 4338 Bigelow Boulevard. Early manuscripts and records were destroyed in Pittsburgh's great fire of 1845 and the present extensive collection of books and manuscripts began in 1879. The Society, open for use to both its members and interested general public, contains a substantial library and extensive archival and manuscript collections focusing on the history of Western Pennsylvania. Its collections contain personal papers, organizational records, miscellaneous manuscripts and pertinent secondary materials. Also, the collections contain maps, unframed prictures, and wood cuts. The Society has a strong collection of personal papers from individuals of import to this region in the 18th and 19th century.

The Society is open Tuesday through Saturday, 9:30 a.m. to 5:00 p.m.

THE HUNT INSTITUTE FOR BOTANICAL DOCUMENTATION is a unique facility for research in all areas of botanical history, located in the Penthouse of Carnegie-Mellon University's Hunt Library.

The Institute contains the Hunt Botanical Library, a working collection serving resident staff, visiting scholars, and interested public; a Department of Art which houses a collection of over 20,000 watercolors, drawings and original prints representing the history of botanical illustration from the Renaissance to the present; the Bibliography Department which maintains the Institute's master bibliographic files; a Bindery which specializes in conservation, restoration, and rebinding, the Library's old and rare volumes; and the Institute's Archives. The Archives holds correspondence, in its General Autograph Collection, and private papers of botanists, primarily of the 19th and 20th century, in the Manuscript Collection. In addition, the Archives maintains an iconographic collection of

botanical portraits, a vast master biographic file containing over 175,000 biographical accounts, and what is probably the only strictly botanical collection of oral history in the world. The Institute is open Monday through Friday except holidays, from 8:30 a.m. to 5:00 p.m.

THE UNIVERSITY OF PITTSBURGH LIBRARIES' archival and manuscript holdings are located in several areas, though the two largest administrative units are the Archives Service Center and the Special Collections Department, both on the third floor of Hillman Library.

The Archives Service Center is comprised of several large archival collections: the Archives of Industrial Society, the papers of the United Electrical Workers and the University Archives. The A.I.S. presently holds over 300 archival collections comprising over 11,000 linear feet of papers and 5,300 bound volumes which include historical records of businesses, private institutions, foundations, cultural associations, labor unions, churches, social organizations, records of governmental and quasi-governmental agencies, and pri-vate papers of individuals and families. The collection focuses on the history of the urban industrial society which Pittsburgh and Western Pennsylvania represent. The University Archives maintain the official records of the University of Pittsburgh, comprising nearly 5,000 linear feet of records which include the official publications of the various schools, offices and University departments; non-current historical records on deposit from University offices, photographs, blue prints, personal files, memorabilia, non-print media and microforms.

The Archives Service Center is open Monday through Friday, 8:30 a.m. to 5:00 p.m.

The Special Collections Department contains several archival and manuscript collections of interest one of which, the Darlington Memorial Library, is located outside of Hillman on the sixth floor of the Cathedral of Learning. It contains over 15,000 volumes, maps, atlases and manuscripts covering the pre-1870 period of U.S. history and focusing on the Pittsburgh and Ohio Valley region. The library is open 1:00 to 5:00 p.m., Monday through Friday.

In the Hillman Library, the Special Collections Department contains the general manuscript collection, the literary author collections of Mary Roberts Rinehart, Hervey Allen, and Ramon Gomez de la Serna and the papers of philosopher Rudolf Carnap. The Archive of Popular Culture, a unique collection of popular materials of pulp, comic book, and film-related materials, is a more recent gift from a local organization. Of special note is the Curtis Theatre Collection. It is comprised of plays, histories, critical works, on theatre and drama, photographs, playbills, programs, etc. It focuses on the history of theatre in Western Pennsylvania from its beginnings to the present.

The Special Collections Department is open Monday through Friday, 8:30 a.m. to 5:00 p.m.



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THE FEDERAL BUDGET CUT\$

WHAT THEY MEAN TO ARCHIVES AND ARCHIVISTS

It is difficult at this stage to assess the full impact that Reagan's proposed budget cuts will have on archival programs both inside and outside the federal government. Nationwide one of the most immediately felt effects will come in the severe reduction of the grant funds available for archival projects. In FY 81, NEH and NHPRC had \$6.4 million between them for such projects; in FY 82 only \$3 million will be available.

The cuts will not only affect new and ongoing programs, but also the employment situation in our field. Over the next few years it may be very difficult for inexperienced people to find the types of entry-level jobs that grant projects have been providing. Archivists presently employed on grant-funded projects are likely to create stiff competition for the permanent archival positions that open up each year.

We have given below brief accounts of the impact in the federal agencies most directly affected by the budget cuts. We would be very interested in hearing from you for the next issue about the impact on your programs or repository that federal and state budget reductions will have. Look for a special section in the next maa.

NATIONAL ARCHIVES AND RECORDS SERVICE

NARS must absorb a \$1.757 million cut in the present fiscal year and staffing must be cut 299 positions by October 1981; of these, 186 have already been absorbed. In FY 82, NARS will lose 40 more positions and its budget will be \$7.639 million below the original Carter estimate.

Reductions of this magnitude will have a severe impact on the National Archives' ability to carry out its programs and to provide services to its many clienteles. In the face of ever-increasing workloads in the Archives, Presidential Libraries, and Records Centers, and increased public demands on the Federal Register, NARS has received only minimal increases in program funds over the past several years. For example, authorized positions in the Office of the National Archives, the NARS unit which includes the custodial divisions in Washington and regional archives branches, grew 1% between 1976 and 1981. In the same period, reference activity increased 79%.

At the same time, NARS has attempted to provide additional financial support for an expanded preservation program and to respond to Congressional criticism that its records and information management activities were insufficient and underfunded. With the exception of rent and utilities for its more than 20 facilities, NARS' budget is almost totally devoted to salary costs—making the impact of reductions that much more severe for they must be absorbed by cutting staff.

Hearings about the NARS appropriation will be held before the House and Senate Subcommittees on Treasury, Postal Service, and General Government of the respective Committees on Appropriation.

NATIONAL HISTORICAL PUBLICATIONS AND RECORDS COMMISSION

NHPRC will sustain a severe loss if the Reagan proposals are approved unchanged. The Commission currently has \$4 million in grant funds to distribute for documentary editing and archival records projects. The Carter budget proposed a reduction to \$3 million; the Reagan budget eliminates NHPRC's grant funds entirely and cuts their staff in half.

The NHPRC situation is complicated by the fact that it is also up for reauthorization this year. Before a federal agency can receive any appropriations, it must be authorized to receive them up to a specific funding level. Even if Reagan's proposal to deny NHPRC an appropriation for FY 82 is approved by Congress, it is still important that the program be reauthorized so the possibility remains open for restoring their funds at some later date.

The Commission learned about the proposed elimination of its grant funds just before its February 19-20 meeting. With this in mind, it deferred without prejudice many of the records grant proposals under consideration which might otherwise have been recommended for fiscal year 1982 support. Only 10 records grants, totalling \$183,006, were voted during the meeting. \$329,536 for 11 publication projects was also recommended.

The deferred records grant proposals, along with other applications, will be considered during the next Commission meeting, currently scheduled for June but which may be delayed until later in the fiscal year. Unless Congress modifies the Administration's request, the next meeting is likely to be the final one for recommendations of funding.

Only one proposal approved during the February meeting came from an institution in the MARAC region. The Monmouth County Historical Society, Freehold, New Jersey, received a supplemental grant of \$6,050 to complete the arrangement and description of the Society's manuscript collections.

Hearings about the NHPRC reauthorization will be held before the House Government Operations Committee, Subcommittee on Government Information and Individual Rights, and the Senate Governmental Affairs Committee, Subcommittee on Civil Service, Post Office, and General Services. Hearings about the NHPRC appropriation will be held before the House and Senate Subcommittees on Treasury, Postal Service, and General Government of the respective Committees on Appropriation.

COALITION TO SAVE OUR DOCUMENTARY HERITAGE

This coalition of organizations representing archivists, historians, state and local government officials, editors, librarians, genealogists, and college, university, and historical program administrators has been formed to work against the Reagan administration budget revisions that eliminate the NHPRC grant funds. The coalition urges that Congress cut no more than 25 percent from the current funding level of \$4 million. It is also working to ensure that NHPRC's reauthorization is passed.

The coalition has prepared a five-page document that explains the NHPRC cuts in detail and includes instructions on how to write the most effective letters to

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Congress. The document also contains a complete list of members of the House and Senate committees having jurisdiction over NHPRC. Further information about the coalition can be obtained by writing or calling Charlene Bickford, Documentary History of the First Federal Congress, George Washington University, Washington, DC 20052 (telephone: 202-676-6777).

NATIONAL ENDOWMENT FOR THE HUMANITIES

The 50-percent cut in the National Endowment for the Humanities has been getting a lot of play in the national press. Fortunately it is not a 50-percent across-the-board cut in all of the Endowment's programs. Most archival projects are funded through the Research Resources Program in the Division of Research which in FY 81 had a total of \$4.4 million (\$3.9 million for organization and improvement projects and \$500,000 for conservation projects). Carter had recommended an additional \$500,000 for FY 82 in the conservation line item. Under the Reagan-imposed cuts, the program will be asked to take a 32-percent cut from the \$4.4 million total, leaving approximately \$3 million for FY 82.

Assuming Congress passes most or all of Reagan's proposed reductions in the other agencies which have been sources of funds for archival projects (particularly NHPRC), NEH expects the number of proposals submitted to increase substantially at the same time their own funds are being reduced by a third. In the past they have been able to fund 33 to 40 percent of the proposals submitted; they expect their funding rate to drop to one-half that much for FY 82. While no one should be completely discouraged by such news, the staff does urge potential grantees to contact them while the proposal is being developed for guidance. The staff will be happy to work with anyone to ensure that the proposal they are drafting meets eligibility guidelines and is sufficiently competitive.

The next NEH Research Resources Program deadline is June 1, 1981, for projects beginning March 1, 1982.

Hearings for the NEH appropriation will be held before the House and Senate Subcommittees on the Interior of the respective Committees on Appropriation.

INSTITUTE FOR MUSEUM SERVICES

While used by relatively few archivists, this funding agency did provide significant support to several institutions with archival programs, particularly collections of graphics and artifacts. The cuts in this agency are among the most severe. Not only was its \$12 million grants budget for next year eliminated entirely, but its funds for this year were also recinded in toto. It had only one cycle in its program, with a March deadline, so many institutions were in the final stages of preparing their grant proposals when the recision was announced. No one should count on any further IMS funding.

LIBRARY OF CONGRESS

Although the Library of Congress is in the legislative branch and therefore not subject to cuts proposed by the president, its budget has received close scrutinity from Congress this year in the spirit of overall belt tightening. The status of the budget is unclear at this point, however, because the hearings in Congress have just been completed.

SMITHSONIAN INSTITUTION

There is some good news on the historical front. It appears that the Smithsonian Institution will come through the budget cuts relatively unscathed. The staff in the Institution's archives reports that they anticipate few if any cuts in staff or funds beyond a relatively minor reduction in travel money. And those of you interested in architecture will be glad to know that one of the newest museums in the Smithsonian family, the National Museum of the Building Arts, will continue to operate in its Pension Building

HERITAGE CONSERVATION AND RECREATION SERVICE

One of the major changes in a history-related area is the abolition of the HCRS within the Department of Interior as well as at least one of its major programs. The Historic Preservation Fund, which HCRS administered, has been eliminated under the Reagan proposals. The Fund was the primary source of money for historic preservation projects, providing matching grants to states, territories, and the National Trust for Historic Preservation. Through its resources it helped identify, plan for, protect, purchase, restore, rehabilitate, and stabilize historic properties. Each state will now have to assume responsibility for full support of its Historic Preservation Office or reduce its program substantially.

Much of the budget cuts elsewhere in programs formerly administered by HRCS will be absorbed by the closing of regional offices; central office operations should carry few reductions. The work of the National Architectural and Engineering Record (NAER) (formerly the Historic American Building Survey and the Historic American Engineering Record) should continue essentially unaffected. NAER staff hopes that the federal hiring freeze will exempt their summer teams, used to compile measured drawings, photographs, and written historical data on historic sites throughout the country. The cooperative NAER-LC archival program to preserve these records and make them available will continue as before.

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MARAC SENATORS AND CONGRESSMEN

Below is a list of Senators and Congressmen from the MARAC region who sit on the various committees hearing testimony on the budgets of archivally related agencies. Appropriate subcommittees are also noted.

SENATE COMMITTEE ON APPROPRIATIONS Chair: Mark O Hat

New York: Pennsylvania: Mark O. Hatfield, Oregon Alphonse M. D'Amato Arlen Spector

No MARAC Senators on either subcommittee.

HOUSE COMMITTEE ON APPROPRIATIONS

Chair: Maryland: New Jersey: New York: Jamie L. Whitten, Mississippi
Clarence D. Long
Bernard J. Dwyer
Joseph P. Addabbo
William H. Natcher
Matthew F. McHugh
S. William Green
Jack F. Kemp (continued)

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FEDERAL BUDGET CUTS, continued

Pennsylvania:

John P. Murtha William H. Gray III Joseph M. McDade Lawrence Coughlin

Virginia:

J. Kenneth Robinson

Subcommittee on Treasury, Postal Service, and General Government (NARS, NHPRC appropriations):

Joseph D. Addabbo

Subcommittee on the Interior (NEH appropriation):

John P. Murtha

Joseph McDade

SENATE GOVERNMENTAL AFFAIRS COMMITTEE

Chair:

William V. Roth, Delaware

Delaware: Maryland: William V. Roth Charles McC. Mathias

Subcommittee on Civil Service, Post Office, and General Services (NHPRC reauthorization):

Charles McC. Mathias

HOUSE GOVERNMENT OPERATIONS COMMITTEE

Chair:

Jack Brooks, Texas

New York:

Pennsylvania:

Benjamin S. Rosenthal
Ted Weiss

Peter Peyser
Frank Horton
Raymond McGrath

Eugene V. Atkinson Robert S. Walker William F. Clinger, Jr.

Virginia:

M. Caldwell Butler

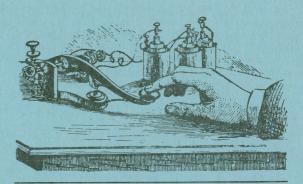
Subcommittee on Government Information and Individual Rights (NHPRC reauthorization):

Ted Weiss

IF YOU'RE GOING TO WRITE YOUR CONGRESSMAN...

Before writing letters to Congress, you might want to send for one or more of the following:

- "How to Write a Letter to Your Legislator," prepared by the Washington Office of the American Library Association. A one-page summary of dos and don'ts for writing to Congress gives excellent hints on composing the letter and making sure it reaches the right people. MARAC member Linda Henry has copies to distribute. Write her at National Council of Negro Women, 1318 Vermont Avenue NW, Washington, DC 20005.
- Flyer from the Society of American Archivists describing the cuts in NARS, NHPRC, and NEH. Sent to all SAA members, also includes complete lists of subcommittee members from all states. Write SAA, 330 South Wells, Suite 810, Chicago, IL 60606.
- Five-page document prepared by the Coalition to Save Our Documentary Heritage which describes cuts in NHPRC and the reauthorization procedure. Write to Charlene Bickford, Documentary History of the First Federal Congress, George Washington University, Washington, DC 20052.



The Latest News

PENNSYLVANIA ARCHIVAL THEFT LEGISLATION

MARAC recently came out in support of Pennsylvania Legislature House Bill 671, providing for the protection of library and archival material. Writing on behalf of the proposed legislation, Mary Elizabeth Ruwell indicated that "any measure that can deter or punish the theft of our records is vitally important." MARAC members from Pennsylvania should write Kurt D. Zwickl at the Capitol to indicate your support of the bill.

FELLOWSHIP IN ARCHIVAL STUDIES

The Archives of Case Western Reserve University has announced the establishment of the Robert C. Binkley Fellowship in Archival Studies. An award of \$2500 will be given by the Archives to a student in either the single or double degree archival education programs at Case Western Reserve University. For information contact Ruth Helmuth, University Archivist, Case Western Reserve University, Cleveland, OH 44106.

STABILIZING NITRATE FILM

Instead of destroying old nitrate films because of the safety hazard of continued storage, an article in the September 1980 PhotographiConservation recommends stabilizing them in a controlled atmosphere until funding can be obtained to copy them. The article, written by Ric Haynes, is entitled "A Temporary Method to Stabilize Deteriorating Cellulose Nitrate Still Camera Negatives." (Reprinted from Abbey Newsletter, Feb. '81).

FIRM MOVING TO VIRGINIA

The Abbey Newsletter reports that the M. W. Engraving Company, of Essex, England, will relocate in May to Ashland, VA, where they will manufacture brass type, handle letters and ornaments, decorative wheels, rules, pallets and polishing irons for bookbinders. They will also recut worn tools. Their catalog, with prices in American dollars, will be sent on request. Until May, write M.W. Engraving Co., Mayphill Industrial Estate, Hawkhill, Battlesbridge, Wickford, Essex, England. Since their employees will not be coming to America, they plan to "employ two trainees to learn fully the manufacturing of quality craft bookbinders' tools," according to their letter to the Abbey Newsletter editor of January 2.

CONGRESSIONAL ARTS CAUCUS FORMED

The bipartisan Congressional Arts Causus analyzes legislation and issues affecting the arts. In all the caucus has 46 members from 20 states. The following Congressmen from the MARAC area are members:

New York

Shirley Chisholm Tom Downey Geraldine Ferraro William Green Stanley Lundine Matthew McHugh Richard Ottinger Peter Peyser

Charles Rangel Fred Richmond Ben Rosenthal James Scheuer Charles Schumer Stephen Solarz Samuel Stratton Leo Zeferetti

New Jersey

Millicent Fenwick James Florio Peter Rodino

Pennsylvania

Doug Walgren

AMERICANS AND THE ARTS

In their latest survey on attitudes toward support for the arts, completed in July 1980, Louis Harris again found a majority of American taxpayers willing to increase their taxes to benefit the arts community.

Robert S. Carter, head of the Reagan Transition Team for the Arts, when informed of the Harris Survey results, indicated that a check-off box on the IRS 1040 form would be a mechanism for funding the arts.

As reported earlier, Congressman Fred Richmond of New York has introduced H.R. 1042 which would provide a voluntary checkoff box to permit taxpayers to increase their taxes for the arts. Their additional taxes would be sent to their state arts agency via NEA.

EXPLAINING ARCHIVES

The Society of Ohio Archivists has established a Slide Program Committee to develop a slide-tape program to define archives and explain archival work to laymen. For information write Robert H. Smith, Wright State University, Dayton, OH 45435.

PAPERMAKING

A slide kit is available from the International Conference of Hand Papermakers that was held last year in Boston. The slides show individual works and specialized demonstrations by artist/papermakers at the conference. A script describing each of the slides is included with the kit. Purchase price of the kit is \$50; only a limited supply of kits is left. Contact Elaine Koretsky, Carriage House Handmade Paper Works, 8 Evans Road, Brookline, MA 02146.

ARCHITECTURAL RECORDS IN PENNSYLVANIA

A new chapter of the Committee for the Preservation of Architectural Records has been formed for the State of Pennsylvania. The first state-wide meeting of the group was held last October 6 at the Athenaeum in Philadelphia. The Athenaeum, besides serving as a clearinghouse for architectural records in Pennsylvania, will forward entries from any repositories in the state for inclusion in the national catalog of architectural records. Interested individuals or institutions should write the Pennsylvania Committee for the Preservation of Architectural Records, The Athenaeum, 219 South Sixth Street, Philadelphia, PA 19106 or call (215) 925-2688.

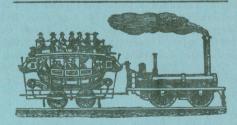
HAMPTON INSTITUTE ARCHIVES

The Hampton Institute Archives has received an NEH Challenge Grant of \$500,000 (to be matched by \$1.5 million in local contributions) to move its archives to the Academy Building which will be renovated. The Archives contains one of the largest, most comprehensive collections on black and Indian culture and historical artifacts. FRITZ J. MALVAL, Hampton Institute's archivist, reports that its "Guide to the Archives" was funded by a 1977 NEH grant.

NEW PRODUCT FOR OUTDOOR SIGNS

Permalog interpretive exhibit signs is a new product used for outdoor signs. A variety of sizes is available ranging from 1 x 1 inches to 4 x 8 feet. Metal thickness ranges from 1/8" to 3/8". Customers own designs can be duplicated from camera-ready copy and complete design and layout services are also available. For further information write to Ford/Peters, 7258 Raquet Club Drive, Salt Lake City, UT 84121.

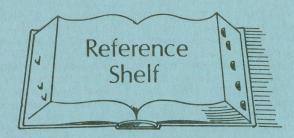
People on the Move



Recent retirements from the National Archives include those of JEROME FINSTER, Chief, Industrial and Social Branch, MEYER FISHBEIN, Director, Military Archives Division, and ALBERT LEISINGER, Director, Science and Technological Archives Division.

SHAWN WELDON has joined the Balch Institute staff as project archivist under a recently awarded NEH grant. Shawn was previously employed as an archivist by The Urban Archives Center at Temple University.

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THE ABBEY NEWSLETTER

You will notice that we have reprinted several news items from The Abbey Newsletter in this issue of maa. Although it is primarily devoted to bookbinding and conservation, we always find it packed with tidbits of interest to archivists. If your interests or responsibilities include conservation activities, you might seriously consider getting your own subscription. It is published 6 times a year by Ellen McCrady; subscriptions run \$12/year. New subscribers automatically receive all issues published in the current year; all subscriptions expire on the last day of the year. Write to Abbey Newsletter, 5410 85th Ave. #2, New Carrollton, MD 20784.

ARCHITECTURAL RECORDS

Records in Architectural Offices: Suggestions for the Proper Organization, Storage, and Conservation of Architectural Office Archives provides solid advice on records management and archival procedures that architectural firms should be encouraged to follow if they are going to retain their own historically valuable materials. The publication comprises a report of a project to survey architectural firms in the Greater Boston area that was undertaken by the Massachusetts Committee for the Preservation of Architectural Records (MASS COPAR). It was written by the project director, Nancy Carlson Schrock. For information write to MASS COPAR, P.O. Box 129, Cambridge, MA 02142.

EARLY PHOTOGRAPHY

A Bibliography of Photographic Processes in Use Before 1880 by Susan Barger has been published by the Graphic Arts Research Center (GARC). It contains 160 pages and 1043 separate entries that should prove useful to anyone working with nineteenth-century photographs. Information about cost and order instructions can be obtained from the GARC Order Department, Rochester Institute of Technology, One Lomb Memorial Drive, Rochester, NY 14623.

GRANTSMANSHIP

In these days of shrinking funds, we all might benefit from Grantsmanship: An Annotated Bibliography of Resources Useful in Applying for Grants compiled by William Hulsker of C. Flint Purdy Library, Wayne State University, Detroit, Michigan 48202 (second edition, 1979). While the 30-page bibliography provides some information that is of interest only to users of Wayne State University Library, most of the items mentioned here are available in any well-stocked public or university library.

NHPRC STATE BOARD ASSESSMENT

The entire Spring 1981 issue of <u>Georgia Archive</u>, published by the Society of Georgia Archivists, will be devoted to the June 1980 Atlanta conference of representatives of State Historical Records Advisory Boards. The special issue will include background papers, recommendations developed during the meeting, and the preliminary NHPRC response. Individual copies may be purchased for \$5 by writing to <u>Georgia Archive</u>, PO Box 261, Georgia State University, Atlanta, GA 30303.

INFORMATION ON GRANTS AND FUNDRAISING

The Public Service Materials Center (415 Lexington Avenue, NY, NY 10017) offers a variety of publications on fund raising and grants. They will send their complete Fund Raising Catalog, Winter-Spring 1981, on request.

FIRE PROTECTION & FREE SUBSCRIPTION

The Summer 1980 issue of <u>Technology and Conservation</u> (vol. 5, no. 2) is mostly on fire protection in restored buildings and cultural institutions. Besides three full-length illustrated articles, there are ads, "product data reports," and a systematic guide to manufacturers and suppliers. <u>Technology and Conservation</u> is sent without charge to qualified persons working in or managing programs involving analysis, preservation, restoration, protection, and documentation of art, buildings and monuments, historic sites, and antiquities. Subscription rates for nonqualified readers in the U.S. and Canada are \$10 per year (4 issues). Write to One Emerson Place, Boston, MA 02114. (Reprinted from Abbey Newsletter, Feb. '81)

HELPING YOUR DONORS

A Donor's Guide to the Preservation of Personal and Family Papers and the Records of Organizations was prepared by SAA's Committee on Collecting Personal Papers and Manuscripts to help archival repositories in their relationships with prospective donors. The brochure covers access to donated papers, the distinction between gifts and loans, copyright of donated papers, and financial aspects of donations. Space is provided for the imprinting of a repository's name and address. The brochure is available from the Society of American Archivists, and is available only in multiples of 50. The cost is \$7.50 for 50, \$15.00 for 100, \$22.50 for 150, etc.

ARCHIVAL SAMPLING TECHNIQUES

The Files of the Massachusetts Superior Court, 1859—1959: An Analysis and a Plan for Action, published by G.K. Hall, is must reading for anyone faced with the appraisal of large series of case files. The book comprises the report of the Massachusetts Judicial Records Committee of the Supreme Judicial Court and was written by the committee's staff, Michael Stephen Hindus, Theodore M. Hammett, and Barbara M. Hobson. It describes the work of the NHPRC-funded project which used systematic statistical sampling techniques to recommend ways to reduce the overwhelming volume of the court files.

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CONFERENCES WORKSHOPS TRAINING

CATHOLIC ARCHIVISTS

A basic training workshop for Catholic religious archivists will be held in Boston, MA, July 28-August 1, 1981. The staff includes James O'Toole of the Archdiocese of Boston and Norbert Brockman, S.M. For information contact the Marianist Training Network, P.O. Box 41317, Memphis, TN 38104. Phone: (901) 725-9114.

RELIGIOUS ARCHIVISTS

The Bergamo Center will offer its seventh annual training program for religious archivists, July 6-9, 1981. The program will include Sister Noreen Sugrue on records management, Brother Dennis Sennett on photographs, and Thomas Pardo on microforms. A brochure can be obtained by writing Mrs. Mary Lou Dwyer, Bergamo, 4435 East Patterson Road, Dayton, OH 45430. Phone: (513) 426-2363.

WORKSHOP ON USING PRIMARY SOURCES

Going to the Source: An Introduction to Research in Archives, the National Archives' four-day course in the use of primary sources, will be given May 19-22, 1981, in the National Archives building, Washington, D.C.

The lecture-workshop, now in its fourth year, is designed to fit the needs of the general researcher, social scientist, historian, museum or exhibits curator, secondary school or university instructor, or research librarian. Sessions will deal with locating and gaining access to primary sources, with the printed aids available to researchers that describe records, and with the process of research in archives and manuscript depositories. Workshops will provide experience with documents, microfilm and finding aids. The schedule is arranged to provide at least one afternoon for independent research.

Enrollment is limited to 25 persons. The cost, including all materials is \$60. To register, write Elsie Freivogel, Education Division, National Archives and Records Service, Washington, D. C. 20408. For general information, call Elsie Freivogel at (202) 523-3298.

STARTING AN ARCHIVES

A workshop titled "Starting an Archives" will be presented in Washington, DC, on May 21-23. Instructors for the workshop will be David B. Gracy II, Texas State Archives, and Linda Henry, National Council of Negro Women. The workshop is supported in part by the scholarship fund of the Colonial Dames of America, Chapter III. The workshop will include presentations on the nature of archival programs, resources necessary to have an archivel program, an overview of the functions of an archives, and planning for the establishment of an archives. SAA plans to repeat the workshop at the annual meeting in Berkeley. Contact Joyce Gianatasio, SAA, 330 S. Wells, Suite 810, Chicago, IL 60606 for further information.

ARCHIVAL INSTITUTES

Dates have been set for two archival training institutes. The Georgia Archives Insitute will be held August 3-21 (write to Institute Coordinator, GA Department of Archives & History, 330 Capitol Avenue SE, Atlanta, GA 30334). The The Denver Summer Institute for Advanced Archival Studies will be held June 15-July 11 (write to Prof. Dolores Renze, Institute for Archival Studies, Dept of History-424 MRB, University of Denver, Denver, CO 80208).

NATIONAL CONFERENCE ON REGIONAL ARCHIVAL NETWORKS

Registration opens February 1, 1981, for a National Conference on Regional Archival Networks to be held in Madison, Wisconsin, July 15-17, 1981. The conference will be the first national meeting of network center directors, network coordinators, historical agency administrators, and others operating or planning archival network programs. Among the more than two dozen speakers are archivists from regional networks in eleven states and from several branches of the National Archives.

Five conference sessions will be based on formal papers circulated beforehand to all participants. Their topics are: Network Definitions and Structures; Collection Development; User Services and Outreach; New Forms of Cooperation; and Networks in the '80s. In addition to these sessions, participants may choose from among sixteen small "working groups" on topics ranging from intellectual control of holdings to network planning and management.

The Regional Archival Networks Conference is funded in part by a grant from the Research Programs Division of the National Endowment for the Humanities. It is cosponsored by the Midwest Archives Conference, the University of Wisconsin System Archives Council, and the State Historical Society of Wisconsin. To assure active participation by all attending, total registration will be limited to 100 based on diversity of geographic representation and professional roles.

The conference registration fee, including a closing luncheon, is \$20. For further program information and registration materials, contact John Fleckner, Conference Coordinator, Archives Division, State Historical Society of Wisconsin, 816 State Street, Madison, Wisconsin 53706 (telephone: 608-262-9558).

CONSERVATION EDUCATION OPPORTUNITIES



ACADEMIC PROGRAMS IN CONSERVATION

Columbia University will initiate two new programs in the 1981-82 academic year of interest to archivists. The three-year Program for Conservators of Library and Archival Materials leads to an MS (Library Service) plus a certificate in Library and Archives Conservation awarded jointly by Columbia and NYU. The Program for Preservation Administrators can be taken either as a two-year program leading to an MS (Library Service) plus a certificate or as a one-year certificate program for those already having a graduate library degree. Both programs will have very limited enrollments in their first year. Application forms can be obtained from the School of Library Service, 516 Butler Library, Columbia University, NY, NY 10027. (Condensed from Abbey Newsletter, Feb. '81)

BASIC CONSERVATION WORKSHOPS

A series of basic workshops on conservation is being conducted by the Society of American Archivists as part of their NEH-funded archival conservation program. Twelve workshops will be held in various parts of the country over the next year and a half, the second of which will be run in conjunction with MARAC's spring meeting, May 7 and 8. It is possible that another will be offered in the MARAC region at a later date, but no final plans have yet been drawn. The workshops will stress a comprehensive approach, integrating conservation practices with all other aspects of archival management. The guiding philosophy of the program and therefore the workshops is that conservation impacts on all phases of archival activity from appraisal functions through transporting, cataloging, storage, and exhibition and research use of collections, and that archivists need to maintain a conservation perspective throughout. For further information about registering for the May workshop in Pittsburgh or about the program in general, contact Mary Lynn Ritzenthaler, Program Director, Society of American Archivists, 330 S. Wells, Suite 810, Chicago, IL 60606.

PRESERVING PHOTOGRAPHS

The second of two seminars on Preservation of Photographic Images will be held August 24-26 at the College of Graphic Arts and Photography, Rochester Institute of Technology, One Lomb Memorial Drive, Rochester, NY 14623.

Martha Slotten Secretary, MARAC Dickinson College Library Carlisle, PA 17012 Non-Profit Organization

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